

## **‘Green Bird in ACTION’ Rules and Regulations**

### ● **Objective**

‘Green Bird in ACTION’ (‘Green Bird’) is an introductory and promotional activity of The Hong Kong Award for Young People which targets young people aged 11-14. A ‘Green Bird’ badge and a certificate will be granted upon completion of Service, Excursions, Skills and Physical Recreation sections. It is an activity for preparing young people to join the Award Scheme. Operating Authorities or User Units are welcome to promote this activity.

### ● **Qualifications**

1. Interested young people aged 11-14 are welcome to enroll.
2. Participants have to start ‘Green Bird’ on or before 13.5 years old. All sections’ activities have to be completed before their 14<sup>th</sup> birthday.
3. Participants have to complete the following sections:

Section	Aims	Requirements	Activities
Service	Encourage providing service to others	Min. 6 hrs over 1.5 months	e.g. Cleaning campaign, Library service, First aid service
Excursions	Encourage taking a short journey for discovery and appreciation of nature	1-day journey	e.g. Picnic, Hiking, Sightseeing
Skills	Encourage discovery and development of personal interests	Min. 13 hrs over 3 months	e.g. Computing study, Language, Philately, Music or Chess
Physical Recreation	Encourage participation in physical recreation and improvement of performance.	Min. 6 hrs over 1.5 months	e.g. Swimming, Ball games, Athletics, Physical fitness, Cycling

### ● **Entry**

Interested young people are welcome to enroll in any organization running “Green Bird”. After enrollment, each participant will be distributed a Record

Card for recording activities and completion date.

- Participation of Activities

1. Activities

Participants can fulfill the requirement of 'Green Bird' by the extra curriculum activities organized by schools or youth centres. However, the activities have to be started after they get the Record Card.

2. Instructions and Assessment

Instructions of the activity should be performed by adults who have experience and knowledge on that specific activity, such as teachers from schools, group leaders or instructors.

Upon completion of all sections, participants may submit their Record Cards to their Operating Authorities or User Units for approval. They should bring along the duly stamped and signed Record Cards to Award Headquarters for claiming badges.

- Registration

Operating Authorities / User Units who are interested to promote 'Green Bird in ACTION', please register as follows:

1. Fill in Form (A) and return to Award Headquarters,
2. Purchase Record Card (HK\$12/piece) from Award Headquarters AND
3. Get a set of 4 stamps for free.

- Administration

Duties of Operating Authorities / User Units:

- Promote 'Green Bird in ACTION'
- Encourage eligible young people to join
- Instruct and assist participants to fulfill the requirements of each section
- Recruit volunteers to act as instructors / assessors
- Approve Record Card and present "Green Bird" badge
- Raise fund to implement and develop "Green Bird in ACTION"

- Presentation of "Green Bird" Badge and Certificate

A "Green Bird" badge and certificate will be granted upon completion of the 4 sections. Operating Authorities / User Units can present the badge to participants in any appropriate circumstances or presentation ceremony.

- Claiming of Green Bird Badge and Certificate

Upon completion of all sections, participants may submit their Record Cards to

their Operating Authorities or User Units for approval. Operating Authorities or User Units' representative should bring along the duly stamped and signed Record Cards with Form (B) to Award Headquarters for claiming badges and certificates. Please send a list of all recipients' full names in Chinese and English to the Officer - Award Service & Operations (email: [award@ayp.org.hk](mailto:award@ayp.org.hk)). The Officer will confirm the details of Claiming badge and certificate by email. The opening hour of Award Headquarters is Monday to Friday, 8:30 – 12:30, 13:30 – 17:30 (except public holidays).

- Section Stamps

Operating Authorities or User Units which are promoting 'Green Bird' will get a set of 4 section stamps for free. If the stamps get lost, please contact Award Headquarters for getting a new set of stamps.

- Loss of 'Green Bird' Badge or Certificate

Participants have to bring along the Record Card to Award Headquarters for free replacement of badge or certificate if they lose their badges or certificates.

- Insurance

The Hong Kong Award for Young People has purchased group insurance for participants. If participants are injured during participation of Service, Excursions, Skills and Physical Recreation, they are entitled to apply claim based on the amount insured and approved by insurance company. For details of insurance, please refer to section 11 in AYP guide book.

香港青年獎勵計劃  
**THE HONG KONG AWARD FOR YOUNG PEOPLE**  
「青鳥行動」報名表格  
**Green Bird In Action (Registration Form)**

甲部

1) \*執行處/執行處支部名稱：\_\_\_\_\_

(Name of \*Operating Authority/User Unit)

2) 地址：\_\_\_\_\_

(Address)

3) \*執行處/執行處支部聯絡人  
(Contact Person of Operating Authority/User Unit)

姓名：\_\_\_\_\_ 性別：\_\_\_\_\_

(Name)

(Sex)

通訊地址：\_\_\_\_\_

(Correspondence)

電話：\_\_\_\_\_ (手提) \_\_\_\_\_ (辦公室)

(Telephone No.)

(Mobile)

(Office)

電郵：\_\_\_\_\_

(Email)

\_\_\_\_\_  
執行處代表簽署  
(Signature of OA Representative)

\_\_\_\_\_  
執行處代表姓名  
(Name of OA Representative)

\_\_\_\_\_  
日期  
(Date)

乙部

茲證明已領取四科活動印章一套。

This is to certify that a set of Section Stamp (4 sections) is received.

\_\_\_\_\_  
簽署  
(Signature)

\_\_\_\_\_  
姓名  
(Name)

\_\_\_\_\_  
日期  
(Date)

(\*請將不適用者刪去)

(\*Please delete as inappropriate)

表格(乙)

Form (B)

香港青年獎勵計劃  
**THE HONG KONG AWARD FOR YOUNG PEOPLE**  
「青鳥行動」完成通知書  
**Green Bird In Action (Attainment Form)**

1) \*執行處／執行處支部名稱：\_\_\_\_\_

(Name of \*Operating Authority/User Unit)

2) 獲章人數：\_\_\_\_\_ (男) \_\_\_\_\_ (女)

(Number of recipients)

(Male)

(Female)

茲證明已領取「青鳥」紀念章 \_\_\_\_\_ 枚及獎狀 \_\_\_\_\_ 張。

This is to certify that \_\_\_\_\_ badge(s) and \_\_\_\_\_ certificate(s)  
\*is/are received.

\_\_\_\_\_  
簽署  
(Signature)

\_\_\_\_\_  
姓名  
(Name)

\_\_\_\_\_  
日期  
(Date)

(\*請將不適用者刪去)

(\*Please delete as inappropriate)